



William Penn School

Parent Teacher Association

Registered Charity No. 1134936

PTA OPEN MEETING

Monday 24th February 2025

MEETING MINUTES

ORDINARY BUSINESS

1) Apologies for absence: **SMH & LUCY**

2) Minutes from Meeting 13th January – **ALL OK**

3) Rachel O to become an official member of the PTA – **1st – Katie, 2nd Mrs C – VOTED IN**

4) SPRING RAFFLE

- Was a huge success total amount raised £290?? KE to confirm. **£243.56 profit - £40 raffle licence purchased for the year**
- General feedback? Do again on classlist? **Easy and use again**

5) SPRING EXTRAVAGANZA

- Egg hunt 3rd April? **Spring themed 'Spring Extravaganza' spring themed, own clothes day for £1 donation or cakes for cake sale.**
 - Event at the end of term? What? When? **All to happen on Thursday after school. Spring Hunt – Hide clues RO to sort.**
- Usborne book fair, cake sale, uniform sale**
- 'Mr and Mrs Spring' prizes for best dressed spring clothes**
- PTA happy to pay for spring hunt if people can't afford.**

6) COMMITTEE ADMIN

- KE financial update **done (not sure of figures)**
- Did we sort a 'thank you' for Neil? **Yes bottle of wine**
- RK Chairty commission update – **need to change email passwords, one drive outlook and parent kind – KE to sort**
- KE re passwords for emails etc.
- Parentkind - **SMH to be added to parent kind**
- SMH working on leavers hoodies – design has been set, SMH to send out order forms to parents this week and will have them delivered 2nd/3rd week of March. Cost of £17.50 - is PTA contributing anything to this? - **Hoodies ordered**
- Have all the sponsors paid for the planters?

7) SCHOOL GRANTS

- SMH spoke with Mrs L – work in progress for Tesco and South Over Manor Farm – Deadline 31st March

8) CLASS WISH LIST

- Find out from Fox and Fry what they would like funded this term. - **rainow theatre in for fox and fry?**
- JBB & Leavers

9) DATES FOR DIARIES/OTHER IDEAS EVENTS

- New date of Summer Fayre 22nd June? Still ok? **HB can't do. New date 13th july**
- Next Meeting date – **28th April on zoom**
- Miss Thomas would like to do an 'art' event – SMH suggested a 'paint a wine glass' evening? Gets rid of the glasses out the container!! - **26th june in the evening. PTA to provide refreshments and wine glass painting**

10) AOB

- RO has seen on facebook about Usborne books running a book fair –do we want to do this? Maybe tie in with Spring Extravaganza? - **great idea – RO to sort for spring extravaganza**

WORK IN PROGRESS STILL:

- PAT test Freezer before summer
- RK & SMH to sort and organise container when weather better
- SMH & RO to do signage for planters!
- Event box to set up

- Find Bunting from Blue 2