



**William Penn School**

**Parent Teacher Association**

**Registered Charity No. 1134936**

**PTA OPEN MEETING**

**Monday 20th April 2026**

**MINUTES**

## **ORDINARY BUSINESS**

**Next meeting date:**

1) Apologies for absence: **None**

2) Minutes from Meeting 23<sup>rd</sup> February - **ALL OK**

### **3) FINANCES REPORT**

-KE has a report and latest figures- **See separate figures sheet**

### **4) EVENT FEEDBACK**

- Cake raffle – **Next one 1<sup>st</sup> May**

- Cake/book/uniform sale – **all went well. All agreed that excess books in the container need to be recycled/taken to charity shops.**

- Egg hunt/ book fair - **A great event. No feedback from JW families. Next year 'Spring Extravaganza' event to be inclusive.**

**Gobbledy Book fair was a success! Mark is coming to the summer fair. We have free books to claim.**

### **5) DONATIONS – N/A**

### **6) LIBRARY UPDATE**

- Go fund me page update – **no more donations. Waiting for the final cheque to come through from Go Fund me - £162.**

- Plan for things to start, dates etc? - **Day after meeting CB had the go ahead from HDC and is going to look at a pod that the company have just finished down in Hove with view to getting our one ordered! Start date TBC**

### **7) NEXT EVENTS**

- Summer Fair – 21<sup>st</sup> May – PTA had as eperate zoom meeting over half term to discuss finer details.

No pony rides

CB to get hold of 'stocks' from old school to use

- Freeze Pop Fridays? Do we want to bring this back after May Half Term? Every week? - Yes, all agreed after half term, every week. Freeze Pops for 50p each. SMH to buy over half term ready for first Friday back.

- Sports Day 26<sup>th</sup> June – Do we want to do Ice lollies/drinks or anything? - It is a Friday so will just do Freeze pops. Family picnic

- Break the rules day SMH thought about Friday 3<sup>rd</sup> July to break dates up a bit? Friday 10<sup>th</sup> July – will discuss more info at next meeting

- Colour run – Friday 17<sup>th</sup> July? Need to research how much this cost and work out how we would raise funds from parents – CB to find out from old school who they used for colour run powders etc. Set up an obstacle course. After school.

- Leavers Disco - 20<sup>th</sup> July for KS2 Only. Fry class to leave after disco and JBB to stay for pizza.

## 8) LEAVERS

- Leavers' book – RO, SP & JT – where are we at? Did we decide to go ahead? - RK checked with year 6 whatsapp group. 7 yes & 1 no. £10 per book. RO to start arranging this.

- Social event/ disco – Monday 20<sup>th</sup> July – as above

## 9) FUTURE FUNDING – Do we want to discuss any of these or wait till September? ALL TO WAIT TILL SEPTEMBER NOW

- Crowd funding – Cabin classroom

- National Lottery funding

- Tesco

- Coins for Change – email, research what it is?

## 10) RECYCLING/ GREEN LIVING

- Astra Recycling - hows it going? Should be getting paid in April - awaiting invoice

- Bags for schools 260kg – have we been paid yet? Yes been paid

- Sussex Green Living – Carrie is our contact. List of things that can be collected gone out on newsletters.

## 11) COMMITTEE ADMIN

N/A

## 12) DATES FOR DIARIES/OTHER IDEAS EVENTS

As above for Break the rules day, colour run, leavers event etc

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## 11) AOB – N/A